



Creating pathways to new beginnings.

IMMIGRATION ATTORNEY  
FULL-TIME

## **Summary**

Rian's immigration attorneys are highly motivated with experience and expertise in immigration and nationality law, and have excellent communication, interpersonal, and organizational skills. They provide expert legal consultation to clients on immigration and citizenship concerns and manage existing cases, as well as take on new cases.

## **Primary Responsibilities**

### **Direct Service:**

- Provide immigration and citizenship advice, assistance, and representation to Rian clients and potential clients within the guidelines established for the Immigration Legal Services program.
- Conduct consultations and new client intakes at neighborhood evening intake clinics as well as on-site clinics at various Boston-area shelters, healthcare facilities, and schools. Note that as of the date of this posting, all consults are currently being conducted remotely by phone or video conference.
- Provide full representation in humanitarian and family-based immigration cases and naturalization.
- Participate in Rian's advocacy efforts.

### **Internal Duties:**

- Support clients in accessing other Rian services, for including Wellness, Education and community building.
- Provide client success stories for Rian's fundraising activities.
- Participate in team and agency-wide meetings, planning activities, professional development, and events, as appropriate.
- Provide reports as required by the Director of Legal Services.
- Perform other tasks as required by the Director of Legal Services.

### **Knowledge and Skills:**

- Enthusiastically committed to the vision, mission and values of the Rian Center
- J.D. or LL.M. degree with admission to the bar of any state.



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- Minimum of two years of experience handling immigration and/or citizenship cases.
- A team player with strong collaboration skills.
- Fluency in Spanish, French, Portuguese or Haitian Creole preferred.

The Rian Immigrant Center is committed to a policy of providing equal employment opportunities for all and does not discriminate on the basis of race, color, ethnic or national origin, creed or religion, gender, sexual orientation, marital status, age, veteran status, or physical or mental disability. We encourage applications from all those interested and qualified. For more information on the Rian Immigrant Center please see [www.riancenter.org](http://www.riancenter.org).

### **About The Rian Immigrant Center:**

The Rian Immigrant Center provides a comprehensive, multi-service approach to supporting families from more than 126 countries. Rian provides the immigration legal, wellness and educational support immigrants need to gain stability, security, and build pathways to success. In addition to our services, rooted in the Irish tradition of welcoming others and social justice, we help newcomers find community, and stand up for immigration policies that are humane and just. We are proud to continue the tradition of welcoming immigrants to this country and working together to create a better future for all. The Rian Immigrant Center was founded in 1989 by a group of immigrants, and we have assisted over 40,000 immigrants make successful transitions to new beginnings in New England.

### **Working at Rian**

Our staff of thirty, immigration attorneys, social workers, educators, youth workers and others bring enthusiasm and a commitment to our mission and the work at the Center. We work as one team. Our generous benefits package includes health benefits to eligible employees, up to 20 vacation days, 14 holidays, 5 sick days, a 403(b) plan, and occasional off-site community building time together.

**How to Apply:** Please send a cover letter and resume to [career@riancenter.org](mailto:career@riancenter.org) with "Immigration Attorney" in the subject line.

**Application Deadline:** Rolling (we will interview applicants as we receive resumes until the position is filled). The start date is flexible.